

Central Colorado Regional Airport

RULES AND REGULATIONS

ADOPTED BY ORDINANCE 17-2010

September 28, 2010

**CENTRAL COLORADO REGIONAL AIRPORT
RULES AND REGULATIONS**

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SECTION 1 – DEFINITIONS

As used in these Rules and Regulations, the following terms shall have the following meanings:

- 1.01 **Abandoned Aircraft** – Any aircraft that is in a condition that would render the airframe not airworthy and/or that remains on the Airport in excess of three (3) months without payment of the appropriate ramp fee.
- 1.02 **Abandoned Vehicle** – Any vehicle which has remained stationary on the Airport in excess of ninety (90) days and/or is in a condition that would render the vehicle not drivable, including but not limited to expired license plates, missing or flat tire, or broken window.
- 1.03 **Access Apron** – The area adjacent to the public use ramp that is used for access to aprons of hangars with aircraft doors perpendicular to the edge of the ramp.
- 1.04 **Advisory Circular (“AC”)** – FAA-issued advisory circulars that inform the aviation public in a systematic way of non-regulatory operating guidelines.
- 1.05 **Air Cargo** – An entity that provides the carriage of property, operating under the appropriate FAR.
- 1.06 **Air Charter** – An entity that provides on-demand, non-scheduled passenger services and operates under the appropriate FAR.
- 1.07 **Aircraft** – Any contrivance, now known or hereafter invented, used, or designed for navigation of, or flight in the air.
- 1.08 **Aircraft Maintenance** – The repair, adjustment or inspection of Aircraft. Major repairs include major alterations to the airframe, power plant, propeller and accessories as defined in Part 43 of FAA Regulations. Minor repairs include normal, routine inspection with attendant maintenance, repair, calibration, adjustment or repair of Aircraft and accessories.
- 1.09 **Aircraft Movement Area (“AMA”)** – Areas of the Airport that are used for taxiing, hover taxiing, takeoff and landing of Aircraft.
- 1.10 **Air Operations Area (“AOA”)** – The portion of the Airport for use by Aircraft and any adjacent areas that are not separated by security systems, measures, or procedures – i.e. Aircraft movement area, Aircraft parking areas, loading ramps and safety areas.
- 1.11 **Aircraft Operator** – Any person who is in actual physical control of an aircraft.
- 1.12 **Airframe** – The fuselage, booms, nacelles, cowlings, fairings, airfoil surfaces (including rotors but excluding propellers and rotating airfoils of engines), and landing gear of an aircraft and their accessories and controls.
- 1.13 **Airport** – All land within the legal boundaries of Central Colorado Regional Airport.
- 1.14 **Airport Board** – An advisory board appointed by the Board of Trustees to advise them in partnership with the Airport Manager regarding policy matters related to operation and development of the Airport; specific responsibilities and duties of the Airport Board are described in Buena Vista Municipal Code Article VIII, Sections 2.161-167.
- 1.15 **Airport Layout Plan (“ALP”)** – The currently approved, scaled dimensional layout of the entire Airport property, indicating current proposed usage for each identifiable segment as approved by the FAA and Board of Trustees.
- 1.16 **Airport Manager** – The person or entity authorized by the Board of Trustees to oversee strategic management and development of the Airport and supervise Airport Staff and/or

- a FBO assigned to oversee day-to-day operations at the Airport; if an Airport Manager position is not specifically authorized by the Board of Trustees, the Town Administrator shall perform the duties of Airport Manager.
- 1.17 **Airport Staff** – Person(s) employed to oversee day-to-day operations at the Airport, including the provision of authorized services to users, tenants, owners, and the general public and the enforcement of rules and regulations according to standard operating procedures.
- 1.18 **Apron** – The paved area between the public use ramp and the aircraft hangar door. This is normally used only by hangar occupants.
- 1.19 **ARFF** – Aircraft Rescue and Fire Fighting.
- 1.20 **Board of Trustees** – The entity with statutory responsibility for managing affairs of the Town, including operation, maintenance, and financial control of the Airport.
- 1.21 **Commercial Aeronautical Activity(ies)** – Any aeronautical activity that involves, makes possible or relates to the operation of Aircraft, the purpose of such activity being to secure income, earnings, compensation or profit, whether or not such objective(s) is accomplished.
- 1.22 **Commercial Non-Aeronautical Activity(ies)** – Any activity not directly related to the operation of Aircraft, (e.g. restaurant, rental car, ground transportation or other concessions), the purpose of such activity being to secure income, earnings, compensation or profit, whether or not such objective(s) is accomplished.
- 1.23 **Common Use Space** – Space used jointly with other operators, users, and tenants. This space includes, but is not limited to, roadways, vehicle access corridors, taxi lanes, ramp access points, hangar fronts, terminal waiting areas and lounges, conference room (on a pre-scheduled fee-for-use basis), and public restrooms.
- 1.24 **Derelict** – Something voluntarily abandoned on the Airport.
- 1.25 **Entity** – A firm, corporation, partnership, LLC, association, group, joint venture, governmental entity, or any other entity whatsoever.
- 1.26 **Escort** – To accompany or monitor the activities of a person or entity who does not have unescorted access authority in the AOA.
- 1.27 **FAA** – Federal Aviation Administration of the United States Department of Transportation.
- 1.28 **FAR** – Federal Aviation Regulations as promulgated at Title 14 Code of Federal Regulations.
- 1.29 **Fire Chief** – Chief of the Buena Vista Municipal Fire Department.
- 1.30 **Fire Inspector** – An employee of the Buena Vista Municipal Fire Department specifically qualified and assigned to conduct regular inspection of non-residential property, including all facilities at the Airport, for compliance with applicable fire code.
- 1.31 **Fixed Base Operator (“FBO”)** – Provides aviation services at the Airport; may or may not include a FBO specifically contracted by the Board of Trustees to be on duty to oversee day-to-day operation of the Central Colorado Regional Airport.
- 1.32 **Improvements** – All buildings, structures, facilities, and accommodations (including but not limited to pavement, fencing, signs, landscaping, walkways, vehicle parking areas, Aircraft ramps and aprons) constructed, installed or placed on, under or above Airport property. Plans and specifications for all improvements (made by Operators or Tenants) must be approved by the Board of Trustees in compliance with all applicable codes, including but not limited to Buena Vista Municipal Code for Hangar Development.
- 1.33 **Ground Transportation** – Motor vehicles including commercial, courtesy, and private; may include but not be limited to: automobiles, taxis, rental cars, limousines, buses, bicycles, etc.
- 1.34 **Large Aircraft** – Aircraft of more than 12,500 pounds maximum certified takeoff weight.

- 1.35 **Lessee** – A person(s) or entity holding a lease from the Board of Trustees for a lot within boundaries of the Airport or for sole occupancy of leasable space in the terminal building at the Airport.
- 1.36 **Long Term Vehicle Parking** – Any vehicle the Airport Staff or Operator on duty determines has an operational need to remain stationary on the Airport in excess of 90 days.
- 1.37 **Minimum Standards** – Qualifications established by the Board of Trustees as the minimum requirements to be met as a condition for the right to conduct Aeronautical Activity on the Airport.
- 1.38 **Motor Vehicle** – Any device which is capable of moving or being moved, from place to place upon wheels; does not include any device moved by muscular power or designed to move primarily through the air.
- 1.39 **Motor Vehicle Operator** – Any person who is in actual physical control of a motor vehicle.
- 1.40 **Non-Commercial Aeronautical Activity** – An aeronautical operator that does not offer or provide commercial products, services, or facilities or engage in any commercial activities.
- 1.41 **Operator** – An entity that provides any one of the services listed under...
- 1.42 **Park** – The standing of a vehicle or Aircraft, whether occupied or not, other than very briefly for the purpose of, and while actually engaged in, loading or unloading of property or passengers.
- 1.43 **Personnel** – Any person who is an employee of an Operator who is contractually obligated to render services to users, tenants, or owners on the Airport.
- 1.44 **Premises or Business Premises** – The area under control of the Operator where permitted Activity (Non-Commercial and/or Commercial) is conducted, including ground space and improvements.
- 1.45 [THIS SECTION IS INCOMPLETE...UPDATE WITH A COMPLETE DRAFT OF THIS SECTION FORTHCOMING]

SECTION 2 – GENERAL PROVISIONS [this section still under revision in consultation with Town Attorney; penalty provisions are incorporated into the Ordinance that is adopting these Rules and Regulations by reference]

- 2.01 These Central Colorado Regional Airport Rules and Regulations (“Rules and Regulations”) are promulgated under Colorado Revised Statutes (C.R.S.)(1973), 41-3-106 which grants...the power “...
- 2.02 Amendments, additions, deletions or corrections to these Rules and Regulations shall be initiated by the Buena Vista Board of Trustees as conditions warrant at a regularly scheduled board meeting.
- 2.03 These Rules and Regulations supersede and cancel all previous rules and regulations of the Central Colorado Regional Airport.
- 2.04 All operators, users and tenants entering or using the Central Colorado Regional Airport property shall be governed by these Rules and Regulations.
- 2.05 *Section 18-9-117, C.R.S., as amended, “Unlawful conduct on public property,” makes it unlawful for any person to violate these Rules and Regulations. Section 18-9-117 (3) (a) makes violation of these Rules and Regulations a class 3 misdemeanor. Section 18-1.3-501, C.R.S. as amended, authorizes, upon conviction, a minimum sentence of a \$50.00 fine and a maximum sentence of six (6) months imprisonment or \$750.00 fine or both.*
- 2.06 The Town Administrator or his/her designee is authorized by the Board of Trustees to enforce these Rules and Regulations. A violation of these Rules and Regulations may result in a verbal warning, written warning, fine, and/or revocation of ramp access

- privileges, termination of lease or other agreements, denial of use of the Central Colorado Regional Airport and/or prosecution under applicable law.
- 2.07 The Town Administrator or his/her designee, with or without the assistance of law enforcement, may remove from the Airport any person who violates any rule or regulation prescribed herein, or any applicable statute, rule or regulation of the federal government or the State of Colorado or the Town of Buena Vista, and may deny use of the Airport and Airport facilities to any such person if it is determined by the Town Administrator or his/her designee that such denial is in the public interest.
- 2.08 *Consistent with Section 18-9-117 (2) notice of the promulgation of these Rules and Regulations and the possible penalties for violation is prominently posted at all public entrances to the Airport.*
- 2.09 Voiding of any specific rule or regulation shall not affect the validity of the remainder of these Rules and Regulations.

SECTION 3 – AIRCRAFT RULES

- 3.01 All aeronautical activities at the Airport shall conform to the current applicable provisions of FAA regulations and orders; applicable state and local law; rules and regulations issued by the Board of Trustees; and instructions and directives issued by the Town Administrator or his/her designee; in accordance with these Rules and Regulations.
- 3.02 The Town Administrator or his/her designee may deny use of the Airport to any person in violation of these Rules and Regulations or FAA regulations.
- 3.03 Authorized operational staff, designated by the Town Administrator and on duty at the Airport, shall prohibit aircraft operations when it is determined that conditions are such that continued operations would be unsafe and shall issue a NOTICE TO AIRMEN (NOTAM) to close all or a portion of the Airport or to terminate or restrict activity on the Airport.
- 3.04 Operating an aircraft in a careless or negligent manner, or in disregard of the rights and safety of others, or without due caution, or at a speed or in a manner which does or is likely to endanger persons or property, is prohibited.
- 3.05 Aircraft operators shall obey all pavement markings, signage and lighted signals.
- 3.06 Aircraft shall not be started or taxied within any structure at the Airport.
- 3.07 Aircraft shall be parked only in those areas designated for such purpose by authorized staff on duty at the Airport and shall be positioned in such a manner so as not to block taxi lanes or obstruct access to hangars, parked aircraft or operators.
- 3.08 *Aircraft operators shall ensure that aircraft are properly tied down or chocked when parked in accordance with the current AC Number 20.35C. Aircraft may not be parked in common use space. Aircraft operators shall not park an aircraft in the path of active snow removal operations.*
- 3.09 Passengers and cargo shall be enplaned/deplaned in a safe manner or as directed by authorized Airport staff on duty.
- 3.10 Leaving any aircraft unattended with an engine running is prohibited.
- 3.11 Fixed wing aircraft taking off or landing at the Airport shall do so from the designated runway whenever it is safe to do so and shall comply fully with FAR Part 91. Pilots exercising appropriate discretion to land on the taxiway shall be responsible for taking appropriate precautions to protect the safety of others. Such precautions should include, but not be limited to, communicating to others using the UNICOM.
- 3.12 No helicopter shall be operated within fifty (50) feet of any building and shall operate only from areas approved by Airport staff or Operator on duty.
- 3.13 Derelict or damaged aircraft in obvious need of major repairs shall be removed from the tie-down or ramp area within 10 days.

- 3.14 Abandoned aircraft are prohibited on the Airport. Authorized Airport staff on duty may remove abandoned aircraft at the sole expense and risk of the owner.
- 3.15 Aircraft maintenance is permitted on the Airport only in designated areas.
- 3.16 Aircraft maintenance within hangars shall be limited to that specifically permitted by the building type rating established in the International Building Code as adopted by the Town of Buena Vista and in compliance with the directives of the Fire Chief.
- 3.17 Aircraft painting shall be performed only in hangars approved for that activity.
- 3.18 Cleaning of aircraft shall be performed in areas designated for that purpose, in the manner prescribed by authorized Airport staff, and in compliance with the Storm Water Management Plan for the Airport.
- 3.19 The operator or owner of an aircraft involved in an accident/incident on the Airport resulting in injury to person or damage to property shall notify the Airport staff on duty immediately and comply with applicable provisions in the Airport Emergency Operating Procedures Manual and National Transportation Safety Board Regulations, Part 380. If no Airport staff is on duty, the operator or owner is responsible for calling the number posted at the terminal entrance to report the accident/incident. In the event of a life-threatening emergency when no Airport staff is on duty, the 911 emergency call center should be contacted for assistance.
- 3.20 An aircraft involved in an accident on the Airport shall not be removed from the scene of the accident until authorized to do so by authorities in charge, including the Flight District Office or the National Transportation Safety Board, when applicable.
- 3.21 Once authorization for removal of a disabled aircraft has been issued, the owner or operator shall make arrangements to have the aircraft moved. If removal is not initiated within 10 days, Airport staff on duty may have the aircraft removed at the owner's sole risk and expense.

SECTION 4 – MOTOR VEHICLE OPERATION, ACCESS, AND PARKING

- 4.01 All motor vehicle operators on the Airport shall comply fully with State of Colorado motor vehicle laws, these Rules and Regulations, and instructions issued by authorized Airport staff or Operator on duty, or by law enforcement.
- 4.02 Operators of motor vehicles in the Airport Operations Area (AOA) must secure permission beforehand from authorized Airport staff or Operator on duty. Motor vehicles operating in the AOA without permission shall be considered trespassers and subject to all applicable laws and regulations.
- 4.03 Tenants authorized to occupy a hangar at the Airport may request, at no additional charge, up to two annual permits to operate and park specific motor vehicles in the AOA. Such a permit shall be visibly displayed when the permitted motor vehicle is operated or parked in the AOA. Parking of permitted motor vehicles is restricted to designated parking areas. Permission to park a permitted motor vehicle in undesignated areas in the AOA shall be secured beforehand from authorized Airport staff or Operator on duty. Access fees may apply for permits issued in excess of two per year.
- 4.04 Commercial motor vehicle operators, ground transportation operators, and delivery service operators serving the Airport shall register with authorized Airport staff or Operator on duty. Such operators of a motor vehicle may be issued a temporary or annual permit to operate a motor vehicle on the AOA. Access fees may apply.
- 4.05 Operators of a permitted motor vehicle on the AOA shall be provided appropriate access to the AOA through security gates. Such access may or may not include issuance, for up to one year at a time, of an electro-magnetic card that will operate security gates within parameters specifically authorized by Airport staff or Operator on duty.

- 4.06 No Operator, User, or Tenant shall allow an unauthorized or unknown motor vehicle to access the AOA through a security gate or otherwise. Unauthorized motor vehicles on the AOA should be reported immediately to the Airport staff or Operator on duty. If no Airport staff or Operator is on duty, unauthorized motor vehicles on the AOA may be reported to law enforcement.
- 4.07 Motor vehicle operation on the AOA shall be conducted in a careful and prudent manner so as not to endanger the life, limb, or property of any person.
- 4.08 All motor vehicle operators shall obey posted regulatory signs and all instructions and directives of authorized Airport staff or Operator on duty.
- 4.09 Motor vehicles are not permitted on the taxiway or runway without the express permission of authorized Airport staff or Operator on duty. All authorized operation of a motor vehicle on the runway or taxiway must establish and maintain two-way radio communication with UNICOM/CTAF before entering a taxiway or runway.
- 4.10 Except for authorized emergency motor vehicles, the maximum allowable speed on the AOA is 20 miles per hour.
- 4.11 No motor vehicle shall operate in close proximity to an aircraft so as to create a hazard or interfere with the safe operation of the aircraft. When passing a taxiing aircraft, motor vehicles shall not proceed closer than 100 feet.
- 4.12 Aircraft shall have the right of way at all times and in all locations. Motor vehicles must yield to aircraft taxiing or under tow on the ramp.
- 4.13 Motor vehicles shall give way to pedestrians, emergency equipment, and snow removal equipment at all times.
- 4.14 Motor vehicles shall not park in common-use space other than temporarily in tie-down areas parallel to aircraft for active loading/unloading purposes.
- 4.15 Abandoned vehicles are prohibited on the Airport and may be towed by authorized Airport staff or Operator on duty, at the owner's sole risk and expense.
- 4.16 Unauthorized vehicles or vehicles in violation of these Rules and Regulations may be towed by authorized Airport staff or Operator on duty, or by law enforcement, at the owner's sole risk and expense.

SECTION 5 – PERSONAL CONDUCT

- 5.01 Destroying, injuring, defacing, disturbing, removing or tampering with any man-made or natural Airport property is prohibited.
- 5.02 Written advertisements and handbills may be posted only with the prior authorization of Airport staff or Operator on duty.
- 5.03 No person shall litter any area of the Airport and each Operator, User, and Tenant shall ensure that all trash and refuse is properly disposed of in the appropriate container.
- 5.04 No person shall commit any disorderly, indecent, lewd, or unlawful act or commit any nuisance on the Airport.
- 5.05 Consumption of intoxicating liquors at the Airport shall be controlled by the Town of Buena Vista Liquor Code.
- 5.06 Interference with safe operation of an aircraft landing at, taking off from, or operating on the Airport is prohibited.
- 5.07 All domestic pets must be on a leash and under their owner's control at all times or confined in an area designated by the Airport staff or Operator on duty.
- 5.08 Hunting and trapping are prohibited on the Airport, except for wildlife control authorized by the Town Administrator.
- 5.09 No person or entity shall make, possess, use, offer for sale, pass or deliver any forged or falsely altered pass, permit, AOA gate card, identification card, sign or other

- authorization purporting to be issued by or on behalf of authorized Airport staff or Operator.
- 5.10 All signs installed on the Airport or its perimeter shall meet the requirements of Buena Vista Municipal Sign Code and shall also be approved in writing by the Town Administrator.
 - 5.11 Persons shall not enter any restricted area without the prior authorization of Airport staff or Operator on duty.
 - 5.12 Discharge of any weapon, except in the performance of official duties or in the lawful defense of life or property, is prohibited on the Airport.
 - 5.13 Persons entering the Airport are required to produce identification when asked to do so by the Airport staff or Operator on duty.
 - 5.14 No person shall occupy a hangar as their primary residence.

SECTION 6 – COMMERCIAL ACTIVITIES

- 6.01 All Commercial Aeronautical Activities conducted on the Airport shall be approved by the Board of Trustees by means of a written agreement and shall be performed under the Central Colorado Regional Airport Minimum Standards for Commercial Aeronautical Activities and these Rules and Regulations.
- 6.02 Commercial Non-Aeronautical Activities performed on the Airport must be approved by the Board of Trustees by means of a written agreement and shall be performed under these Rules and Regulations.
- 6.03 The person or entity conducting Commercial Aeronautical Activities and/or Commercial Non-Aeronautical Activities on the Airport must secure and maintain a Business License from the Town of Buena Vista.

SECTION 7 – CONSTRUCTION ON THE AIRPORT

- 7.01 Any construction or alteration on the Airport shall be performed in compliance with FAA, state, and local guidelines and regulations.
- 7.02 Hangar construction on the Airport shall comply with Buena Vista Municipal Hangar Development Code, including obtaining required permits.
- 7.03 Every effort shall be made to coordinate construction logistics with Airport staff or Operator on duty.

SECTION 8 – FIRE SAFETY, STORAGE, AND DISPOSAL REGULATIONS

- 8.01 All Operators, Users, and Tenants engaged in any activity at the Airport, whether occupying private, public, or Town-owned buildings or facilities, shall comply with provisions of all applicable local, state, and federal laws and regulations; adopted fire code; and practices recommended by the National Board of Fire Underwriters.
- 8.02 All Operators, Users, and Tenants engaged in any activity at the Airport, whether occupying private, public, or Town-owned buildings or facilities, shall comply with directives issued by the Board of Trustees, through its Town Administrator or other authorized officials, regarding fire prevention, including but not limited to the removal of fire hazards, arrangement and modification of equipment, and altering of operating procedures which are unsafe, as determined by the Fire Chief and/or Fire Inspector.
- 8.03 All Operators, Users, and Tenants using the Airport or facilities on the Airport shall exercise the utmost care to guard against fire and injury to persons or property.

- 8.04 The use and storage of all flammables and hazardous liquids and materials shall be in compliance with federal, state, and local laws and ordinances, adopted fire code, and the Airport Storm Water Management Plan.
- 8.05 Open flame operations shall be conducted on the Airport only in designated areas and with the authorization of the Board of Trustees, directly or through its Town Administrator and Fire Chief.
- 8.06 The placement of any storage container, locker, structure or bin on the AOA shall comply with adopted fire code and be approved by the Board of Trustees, directly or through the Town Administrator, as to type, placement, size and color.
- 8.07 Lubricating oils and hazardous liquids shall be disposed of in a manner compatible with the Airport Storm Water Management Plan, adopted fire code, and state, federal and local law.
- 8.08 No fuels, oils, dopes, paints, solvents, acids or any other hazardous liquids shall be disposed of or dumped in drains, on ramp areas, catch basins or ditches or elsewhere on the Airport.
- 8.09 The storage of waste materials and trash at the Airport is prohibited unless such are placed in suitable receptacles emptied regularly by Airport staff or Operator on duty.
- 8.10 Open flames, smoking, matches, and lighters are prohibited within 50 feet of any aircraft and within 100 feet of any fuel storage area or any aircraft being fueled or de-fueled.
- 8.11 Hangar floors shall be kept free from the accumulation of oil, grease, flammable liquids, rags or other waste materials.
- 8.12 Drip pans shall be placed under engines of stored aircraft and shall be maintained so as to prevent accumulations of liquid in the pans.
- 8.13 Spilled oil, grease, fuel, or similar material shall be immediately cleaned up and the Airport staff or Operator on duty shall be notified. Failure to clean the area shall result in the Airport staff or Operator on duty arranging cleanup at the expense of the responsible party.
- 8.14 Doping processes, painting, or paint stripping shall be performed in hangars approved for that activity and in compliance with adopted fire code and the Airport Storm Water Management Plan.
- 8.15 All empty oil, paint and varnish cans, bottles or other containers shall be disposed of in a timely manner and shall not remain on the floor, wall stringers, or overhead storage areas of the hangars or other buildings.
- 8.16 All heating equipment and fuel burning appliances installed on the Airport shall comply with the requirements of the Board of Trustees, adopted fire code, National Board of Fire Underwriters, and the Fire Chief.

SECTION 9 – FUELING OPERATIONS

- 9.01 Fueling of aircraft on the Airport shall be performed in a safe manner or as directed by Airport staff or Operator on duty.
- 9.02 All fueling operations on the Airport shall be in accordance with the directives of the Fire Chief, the Uniform Fire Code, applicable sections of the FAA Regulations, Part 139, and standards as they may be set forth from time to time by the Board of Trustees through the Town Administrator.
- 9.03 Fueling or de-fueling of any Motor Vehicle or Aircraft inside a hangar is not authorized at Central Colorado Regional Airport by NFPA 407-16-5.18C4.
- 9.04 Fueling or de-fueling operations shall be conducted with adequate fire extinguishers immediately available. All extinguishers shall be inspected and certified, as required by the law, and all personnel involved with fueling operations shall be properly trained on the use of fire extinguishers.

- 9.05 Starting an aircraft when there is flammable material on the ground in the immediate vicinity of the aircraft is prohibited.
- 9.06 No aircraft shall be fueled or de-fueled if an electrical storm is in progress.
- 9.07 During fueling or de-fueling the aircraft and the dispensing apparatus shall be bonded in order to equalize voltage potential.
- 9.08 All hoses, funnels, and appurtenances used in fueling and de-fueling operations shall be equipped with a bonding device to prevent ignition of volatile liquids.
- 9.09 No aircraft shall be fueled or de-fueled while passengers are on-board unless a passenger loading ramp is in place at the cabin door, the door is in the open position, and an attendant is present at or near the door.
- 9.10 Persons engaged in the fueling of aircraft shall exercise care to prevent overflow of fuel and shall be responsible for the immediate cleanup if spillage should occur.

SECTION 10 – SAFETY AND SECURITY RESPONSIBILITIES

- 10.01 The Airport operates in such a manner to provide for the safety and security of persons and property on any aircraft against an act of criminal violence, aircraft piracy, the introduction of any deadly or dangerous weapon, explosive, or incendiary onto an aircraft; inadvertent wildlife access to the AOA or any other event that would be dangerous or hazardous to Airport operations.
- 10.02 No Operator, User, or Tenant may tamper or interfere with, compromise, modify, attempt to circumvent, or cause an Operator, User, or Tenant to tamper or interfere with, compromise, modify, or attempt to circumvent any security system, measure, or procedure implemented by the Town or FAA.
- 10.03 No Operator, User, or Tenant may enter or be present within a restricted area, the AOA, or any building without complying with these Rules and Regulations, security systems, measures, or procedures applied to control access to and prevent inadvertent or unlawful access to the AOA.
- 10.04 No Operator, User, or Tenant shall use, allow to be used, or cause to be used, any Airport-issued or Airport-approved access medium or identification medium that authorizes the access, presence, or movement of persons or Motor Vehicles in secured areas or AOA in any other manner than that for which it was issued.
- 10.05 To minimize runway incursions, the runway and associated safety area is restricted to aircraft and Airport maintenance operations.
- 10.06 No Operator, User, or Tenant shall allow an unauthorized or unknown Motor Vehicle or person to follow them (piggyback) through a security gate onto the AOA. Unauthorized Motor Vehicles, Operators, Users, or persons should be reported immediately to Airport staff or Operator on duty or to law enforcement.
- 10.07 No Operator, User, or Tenant shall knowingly allow an unauthorized or unknown Motor Vehicle, Person, Operator, or User to access the AOA by any means.